



## **ABOUT US**

Vision Real Estate Investment serves the greater Grand Rapids and Detroit areas as a strategic Commercial Real Estate company providing Real Estate Acquisition, Development, and Property Management services.

## **POSITION DESCRIPTION**

As an Executive Vice President, your primary responsibility is to oversee day-to-day operations of divisions of the company including administrative, property & asset management, marketing, acquisitions and development (excluding finance).

## **DUTIES AND RESPONSIBILITIES**

- Oversee management of the administrative, property & asset management, marketing, and acquisition & development department (excluding finance)
- Assist in growth and development of staff as well as the overall firm
- Attract, retain and motivate staff
- Identify ways to maximize revenue for the firm
- Ensure highly productive relationships and partnerships for the benefit of the organization
- Work with development and acquisition teams to perform financial analysis and valuation of land, commercial building, and multifamily assets
- Participate in 2nd or final interviews for hiring staff at corporate and properties

## **JOB QUALIFICATIONS AND SKILLS**

- Commercial Real Estate experience required
- 3-5 years Property and Asset Management experience required
- Excellent inter-personal skills, communication skills and team based project experience
- College degree required

**VISION REAL ESTATE INVESTMENT**

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